

Catalogue report

Language Centre

Language Studies 2016-17

LANGUAGE AND COMMUNICATION STUDIES IN DEGREE PROGRAMMES

NOTE! Guide for Academic Year 2017-2018 is available [here](#).

According to the guidelines of teaching and studying, a student is required to obtain, for his/her lower or higher university degree, language and communication skills at least in one language, which enables him/her to follow the development of one's field of study, as well as to act in an international environment. The aim of the lower university degree is adequate language and communication skills, higher university degree requires good language and communication skills.

Language and communication studies are included typically in the general studies but also in the elective studies.

Beginner courses are available in the following languages: German 1, Basic course in Spanish 1, Basic course in French 1, Basic course in Russian 1, Chinese 1 and Finnish 1. The acceptance of basic courses in the degree varies between the Schools.

- LBM students: all beginner courses are accepted to the obligatory language courses
- LES and LENS students: language courses beginning from Intermediate 1 level are accepted to the obligatory language courses, provided that the maximum amount of credits is fulfilled (German 3, Intermediate course in Spanish 1, Intermediate course for French 1)

Exceptions to this rule are:

- FV14A1210 Basic course in Russian 1, FV14A1220 Basic course in Russian 2 and FV19A1000 Chinese 1 courses which are accepted to obligatory language studies also in LES and LENS degree programmes.

Courses and study modules not included in degree structures

FV11A9800: Academic Writing in English Course 1, 2 cr

FV11A9900: Academic Writing in English Course 2, 2 cr

FV15A1210: Basic Course in French 1, 2 cr

FV15A1220: Basic Course in French 2, 2 cr

FV14A1210: Basic Course in Russian 1, 2 cr

FV14A1220: Basic Course in Russian 2, 2 - 4 cr

FV16A1210: Basic Course in Spanish 1, 2 cr

FV16A1220: Basic Course in Spanish 2, 2 cr

FV19A3500: Business Chinese, 3 cr

FV18A3001: Business Communication in Finnish, 3 cr

FV11A2600: Business English Reading Course, 2 cr
 FV12A7114: Business German, 2 cr
 FV16A3201: Business Spanish, 3 cr
 FV14A4802: Business and Technology Russian Reading Course, 2 - 4 cr
 FV14A1801: Cases in Russian, 3 cr
 FV19A1000: Chinese 1, 3 cr
 FV19A2000: Chinese 2, 3 cr
 FV12A1421: Deutsch im Unternehmen 1, 3 cr
 FV12A1612: Deutsch im Unternehmen 2, 3 cr
 FV11A4801: English Communication for Business and Management, 4 - 5 cr
 FV11A4401: English Communication for Engineering Professionals, 4 cr
 FV11A6206: English for Professional Meetings and Discussions, 4 cr
 FV13A1400: Financial Swedish , 2 cr
 FV18A9201: Finnish 2, 2 cr
 FV18A9301: Finnish 3, 2 cr
 FV18A9101: Finnish I, 2 cr
 FV15A9301: French Independent Study, 1 - 4 cr
 FV15A5302: French for Economy and Working Life, 2 - 3 cr
 FV12A1211: German 1, 2 cr
 FV12A1221: German 2, 2 cr
 FV12A1411: German 3, 2 cr
 FV12A5202: German Independent Study, 1 - 2 cr
 FV12A5600: German and Engineering, 1 - 2 cr
 FV12A7500: German in Technology and Natural Sciences, 2 cr
 FV11A9503: Independent Study in English, 1 - 4 cr
 FV19A5100: Industrial Economy in China, 3 cr
 FV12A3300: Information on Germany, 2 cr
 FV16A5202: Intercultural Spanish Course, 4 cr
 FV15A1410: Intermediate Course in French 1, 2 cr
 FV15A1420: Intermediate Course in French 2, 2 cr
 FV14A1410: Intermediate Course in Russian 1, 2 cr
 FV14A1420: Intermediate Course in Russian 2, 2 cr
 FV16A1410: Intermediate Course in Spanish 1, 2 cr
 FV16A1420: Intermediate Course in Spanish 2, 2 cr
 FV18A6000: Introduction to Intercultural Communication, 4 cr
 FV13A1800: Language test for Business Administration Students, 2 cr
 FV13A1600: Language test for Technology Students, 2 cr
 FV11A6500: Presenting in English, 2 cr
 FV15A9401: Reading Technical French, 1 - 2 cr
 FV14A4200: Russia Today, 3 cr
 FV14A4501: Russian for Business People, 1 - 3 cr
 FV14A1600: Russian for Working Life, 3 cr
 FV18A4500: Science Communication in Finnish, 1 - 2 cr
 FV18A4001: Scientific Writing in Finnish, 2 cr
 FV16A1602: Spanish for Working Life, 3 cr
 FV13A0150: Swedish for students in technology, 2 cr
 FV11A2201: Technical English Reading Course, 2 cr
 FV13A1200: Technical Swedish, 2 cr
 FV18A2800: Writing in Finnish for Industrial Management, 3 cr

Course descriptions

Descriptions of courses and study modules not included in the degree structures

FV11A9800: Academic Writing in English Course 1, 2 cr

Validity: 01.08.2015 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Tarja Kovalev, Ville Välimäki, Kristiina Karjalainen, Riitta Gröhn

Note:

Groups C, D, F and G are completed online.

Year:

B.Sc.(Tech.) 1, B.Sc.(Tech.) 2, B.Sc.(Econ.&Bus.Adm.) 1, B.Sc.(Econ.&Bus.Adm.) 2, B.Sc.(Econ.&Bus.Adm.) 3, M.Sc.(Tech.) 1, M.Sc.(Tech.) 2, M.Sc.(Econ.&Bus.Adm.) 1, M.Sc.(Econ.&Bus.Adm.) 2

Period:

Group A: 1, Group B: 1, Group C: 1, Group D: 1, Group E: 3, Group F: 3, Group G: 3

Teaching Language:

English

Teacher(s) in Charge:

Kristiina Karjalainen

Aims:

At the end of the course, students are expected to be able to identify the characteristics of academic writing.

Contents:

Students will study features of academic and scientific writing and participate in small group activities and complete assignments. Teacher reserves the right to change the contents if necessary. More information and instructions in Moodle.

Teaching Methods:

The course is made up of 52 hours of work:

Contact lessons: 28 hours, individual, group and homework 24 hours. Attendance requirement: 80%

Online group: 52 hours of small group and individual work, including potential online tutoring with the teacher.

Assessment:

Pass/Fail based on the successful completion of assignments.

Course Materials:

Materials will be provided as needed in class and in Moodle.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV11A9900: Academic Writing in English Course 2, 2 cr

Validity: 01.08.2015 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Riitta Gröhn, Kristiina Karjalainen, Ville Välimäki, Tarja Kovalev

Note:

Online course, no contact lessons

Year:

B.Sc.(Tech.) 1, B.Sc.(Tech.) 2, B.Sc.(Econ.&Bus.Adm.) 1, B.Sc.(Econ.&Bus.Adm.) 2, B.Sc.(Econ.&Bus.Adm.) 3, M.Sc. (Tech.) 1, M.Sc.(Tech.) 2, M.Sc.(Econ.&Bus.Adm.) 1, M.Sc.(Econ.&Bus.Adm.) 2

Period:

Group A: 2, Group B: 2, Group C: 2, Group D: 2, Group E: 4, Group F: 4, Group G: 4

Teaching Language:

English

Teacher(s) in Charge:

Kristiina Karjalainen

Aims:

Based on the knowledge of Academic Writing in English 1 and new knowledge gained in this course, students will write a 6-page academic paper on a feature of academic writing related to students' fields of study.

Contents:

Students will produce an academic paper to complete the course.

Teaching Methods:

All groups are online groups, but there will be face-to-face small group meetings. The times will be agreed on and confirmed with the teacher in the beginning of the course.

The course is made up of 52 hours of work:

Contact lessons: 12 hours of individual and small group work, writing process 40 hours. Active participation in individual and small group work is required.

Online group: 52 hours of individual and small group work, and writing process.

Assessment:

Pass/Fail based on active participation in online activities and successful completion of writing the paper, and giving peer feedback.

Course Materials:

Materials will be provided as needed in class and in Moodle.

Prerequisites:

Successful completion of Academic Writing in English 1 or equivalent knowledge.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV15A1210: Basic Course in French 1, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 1

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course, students are expected to understand spoken professional language when it is slow, clear and related to topics discussed during the course, to use simple sentences to talk about themselves, to write a very simple text, to understand key words in a text related to topics discussed during the course and to use polite phrases and expressions typical of the French communication culture.

Contents:

Communication: introducing and describing oneself, communicating on the phone and by e-mail (in a very simple way), basic differences between formal and informal communication, asking questions, expressing preferences. Structures: verbs in the present tense, articles, prepositions of place, prepositions à and de, personal pronouns, structures expressing ownership, negations, questions, numerals. Languages of instruction: French, Finnish and English.

Teaching Methods:

Exercises that support communication skills. Contact lessons 28, independent study approx. 24 hours. Successfully completed written assignments. Grade based on continuous evaluation or an oral test. Continuous evaluation requires 75 % attendance and active participation. Possibility for independent study: successfully completed written assignments and an oral test for a passing grade. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass/Fail. Written assignments 50%, oral test or continuous evaluation 50%.

Course Materials:

Béatrice TAUZIN, Anne-Lyse DUBOIS: Objectif Express (Nouvelle édition) units 1 - 3.

Prerequisites:

No prerequisites

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV15A1220: Basic Course in French 2, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 2

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course, students are expected to understand spoken professional language when it is slow, clear and related to topics discussed during the course, to use simple sentences to talk about themselves and their work, to use and understand simple sentences on the phone, to write very simple texts, to understand key words in a text related to topics discussed during the course and to use polite phrases and expressions typical of the French communication culture.

Contents:

Communication: travelling communication, describing hotels, talking about working day, talking about plans, communication in restaurant and in shops, talking about food, communication on the phone and by email. Structures: articles, partitive form, personal pronouns, interrogative pronouns, demonstrative adjectives and pronouns, construction and placement of adjectives, comparative forms, prepositions of location, prepositions à and de, present tense, passé compose, near future. Languages of instruction: French, English and Finnish.

Teaching Methods:

Exercises that support communication skills. Contact lessons 28, independent study approx. 24 hours. Successfully completed written assignments. Continuous evaluation or an oral test for a passing grade. Continuous evaluation requires 75 % attendance and active participation. Possibility for independent study: successfully completed written assignments and an oral test required for a passing grade. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass/Fail

Successfully completed written assignments 50%, oral test or continuous evaluation 50%

Course Materials:

Béatrice TAUZIN, Anne-Lyse DUBOIS: Objectif Express 1 (Nouvelle édition), units 4 - 6

Prerequisites:

FV15A1210 Basic Course in French 1 or equivalent skills

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV14A1210: Basic Course in Russian 1, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Tarja Kovalev, Olesya Kullberg, Natalia Bagrova

Note:

The course replaces a part of the old FV14A1200: Russian1 and FV14A1201: Russian 1 for students of technology.

Period:

Group A: 1, Group B: 1, Group C: 1, Group D: 3, Group E: 3, Group F: 3

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova, Olesya Kullberg

Aims:

By the end of the course students are expected to be able to write and read Russian text; to use simple structures and vocabulary in presentations and to introduce themselves both orally and in writing.

Contents:

Situations: introducing oneself, professions, presentations, at the cafe, saying hello and good-bye.

Pronunciation: learning the alphabet. Grammar: numerals 0 -10, the gender of nouns, negative words, personal pronouns, possessive pronouns.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Number of hours 28 (24 contact hours+4 on-line Moodle tasks). Independent work 26 h.

The course can be completed in two ways: 1) continuous evaluation (75% active participation in class and accepted obligatory tasks) or 2) exam in the electronic exam hall only. There is a possibility for independent study: an exam in the electronic exam hall required for a passing grade. Use for this information the section marked "Further information" in the WebOodi enrollment.

Assessment:

Pass / Fail

Course Materials:

Marjatta Alestalo: Кафе Питер 1 Venäjää taitotasolle A1, Kafe Piter 1 (chapters 1-5). Moodle.

Prerequisites:

Entry level: 0

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A1220: Basic Course in Russian 2, 2 - 4 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Olesya Kullberg, Tarja Kovalev, Natalia Bagrova

Note:

The course replaces the part of the old FV14A1200: Russian1 and FV14A1201: Russian 1 for students of technology.

Period:

Group A: 2, Group B: 2, Group C: 2, Group D: 4, Group E: 4, Group F: 4

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova, Olesya Kullberg, Tarja Kovalev

Aims:

By the end of the course students are expected to be able to use basic structures, vocabulary and polite phrases related to everyday communication.

Contents:

Situations: family; marital status; telling the time; place of living; working place; language skills; phone conversations; days of the week; transport. Grammar: personal pronouns´ Accusative; numerals 10 – 30; singular cases of nouns (Prepositional and Accusative); verb conjugation; singular adjectives´ Nominative; possessive construction; nouns´ plural.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Number of hours 28 (24 contact hours+4 on-line Moodle tasks). Independent work 26 h. The course can be completed in two ways: 1) continuous evaluation (75% active participation in class and accepted obligatory tasks); 2) exam in the electronic exam hall only. In addition a voluntary participation in a study visit to St.Petersburg at your own expense (the participation in the FV14A1220 Basic Course in Russian 2 is required). There is a possibility for independent study: an exam in the electronic exam hall is required for a passing grade. Use for this information the section marked "Further information" in the WebOodi enrollment.

Assessment:

Pass / Fail

Course Materials:

Marjatta Alestalo: Кафе Питер 1 Venäjää taitotasolle A1, Kafe Piter 1 (chapters 6-10). Moodle.

Prerequisites:

FV14A1210 Basic Course in Russian 1 or equivalent skills. The participation in a study visit requires the participation in the FV14A1220 Basic Course in Russian 2.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the website for open university instruction. Participation in the lectures/exam: 2 ECTS cr; participation in a study visit: 2 ECTS cr.

FV16A1210: Basic Course in Spanish 1, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Note:

Group D is open for non-stop studying whole year.

Period:

Group A: 1, Group B: 1, Group C: 3, Group D: 1-4

Teaching Language:

Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to use simple structures and vocabulary in presentations both in studies and in the world of work and to introduce themselves both orally and in writing.

Contents:

Introducing oneself, professions, presentations, hobbies. Structures: pronouns, nouns, adjectives and verbs in the present tense. Languages of instruction: Finnish and Spanish.

Teaching Methods:

Exercises that support communication skills. Contact hours 28, independent study approx. 28 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study and non-stop study: a written and an oral test examination required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

Mäkinen et al. ¿Qué tal? 1, units 1-5.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV16A1220: Basic Course in Spanish 2, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Note:

Group D is open for non-stop studying whole year.

Period:

Group A: 2, Group B: 2, Group C: 4, Group D: 1-4

Teaching Language:

Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to use basic structures and vocabulary related to both studies and work, to describe the use of time, a place, to ask for directions, and to communicate in restaurants.

Contents:

Location, going to a restaurant, food, describing things, at restaurant. Structures: pronouns, verbs "to be" and irregular form of verbs in present tense. Languages of instruction: Finnish and Spanish.

Teaching Methods:

Exercises that support communication skills. Contact hours 28, independent study approx. 28 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study and non-stop study: a written and an oral test examination required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

Mäkinen et al. ¿Qué tal? 1, units 6-8.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV19A3500: Business Chinese, 3 cr

Validity: 01.08.2010 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Note:

The course is NOT available in 2016-2017.

Teaching Language:

Mandarin Chinese, Finnish and English

Aims:

The course is meant for those who want to learn Chinese writings on computer and work in China. At the end of the course, students should be able to make five Chinese texts ready for the purpose of employments and for the business activities between Finland and China.

Contents:

Students will learn Chinese phonetic system and sentence structures. Students will also read the texts and discuss the relevant topics. In the course, students should become familiar with the Chinese job application, China nowadays and commerce between Finland and China. The themes are including, 1. Chinese typing skills; 2. job application; 3. curriculum vitae; 4. overview of China; 5. introduction to Chinese companies in Finland; and 6. introduction to the commerce between Finland and China.

Teaching Methods:

56 contact lessons in total. Moodle is used in this course.

Assessment:

Writing assignments or exam. Grade 0-5.

Course Materials:

Study materials are selected from current announcements provided by the Ministry of Foreign Affairs of the People's Republic of China and the Ministry of Foreign Affairs of Finland.

Prerequisites:

The course is meant for the students who have studied Chinese language before.

FV18A3001: Business Communication in Finnish, 3 cr

Validity: 01.08.2011 - 31.12.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Esa Laihanen

Note:

The course is meant for students whose mother tongue is Finnish and it is a part of the scientific-professional communication studies that the study programs (Industrial Engineering and Management, and Computer Science) have defined.

Year:

B.Sc. (Tech.) 1

Period:

Group A: 3-4, Group B: 3-4

Teaching Language:

Finnish

Teacher(s) in Charge:

Esa Laihanen

Contents:

Language of instruction: Finnish.

Teaching Methods:

Guided contact and distance learning (42 hours) and independent study (36 hours). Moodle is used in this course.

Assessment:

Pass / Fail.

Course Materials:

"Kielijelppi" web material (<http://www.kielijelppi.fi/>). Kortetjärvi-Nurmi, Kuronen & Ollikainen: Yrityksen viestintä. Koskimies, Riitta: Asiantuntijan esiintymistaito. Onnistuneen esityksen kulmakivet. Self-study material of the Language Centre of the University of Jyväskylä (See http://kielikompassi.jyu.fi/puheviestinta/tietomajakka/maja_tietomajakka.shtml). Kirjoittajan ABC-kortti web material (see <http://webcgi oulu.fi/oykk/abc/>). Material given and shown by the teacher.

FV11A2600: Business English Reading Course, 2 cr

Validity: 01.08.2007 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Tarja Kovalev, Ville Välimäki, Riitta Gröhn

Note:

Online course, no contact lessons

Period:

Group A: 1, Group B: 2, Group C: 3, Group D: 4

Teaching Language:

English

Teacher(s) in Charge:

Tarja Kovalev

Aims:

By the end of the course, students are expected to be able to demonstrate the ability to comprehend, analyze and summarize authentic business texts in English, to learn and master general business vocabulary, and the ability to read quickly and effectively by using different reading techniques.

Contents:

Vocabulary building, reading techniques, text structure, reading comprehension and summaries, group work, peer feedback.

Teaching Methods:

Period 1,2,3,4, Online: 52 hours for self study, group work, peer feedback and exercise completion. Course instructions and background material in Moodle. Moodle is used in this course.

Assessment:

Pass/Fail. Students are expected to complete all assignments and online quizzes according to the timetable.

Course Materials:

Provided by the teacher through Moodle.

Prerequisites:

Students who have taken FV11A2201 Technical English Reading Course are not eligible for this course.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV12A7114: Business German, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen

Note:

Period:

Group A: 3

Teaching Language:

German

Teacher(s) in Charge:

Pirjo Rantonen

Aims:

By the end of the course, students will be expected to be able to tell about a company its activity and corporate finance.

Contents:

Fields: company forms, lines of business, sustainability, annual reports, describing development. Grammar: passive voice, the use of verbs and nouns (stylistics), verbs with prepositions. The course is suitable for students of all schools.

Teaching Methods:

Contact lessons 14, independent work 42 hours. Continuous assessment and successfully completed written and oral assignments. Continuous assessment requires 75% attendance and active participation.

Assessment:

Pass / Fail

Course Materials:

On the web

Prerequisites:

FV12A1612 Deutsch im Unternehmen 2 or corresponding skills (level A2)

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV16A3201: Business Spanish, 3 cr

Validity: 01.08.2008 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Period:

Group A: 2

Teaching Language:

Finnish and Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to communicate in Spanish in basic business situations, to understand the business culture of the Spanish speaking countries.

Contents:

Business culture, business communication, meetings, banking, applying for a job in the Spanish-speaking world. Grammar contents: conditional, advanced subjunctive, future. Also suited for technology students. Language of instruction: Spanish.

Teaching Methods:

Exercises that support business communication. Contact lessons 28, independent work approximately 54 hours. The grade will be based either on the continuous evaluation of students or a written test.

Assessment:

Pass / Fail

Course Materials:

Amate, Puranen, Colegas (units 6-10).

Prerequisites:

FV16A1602 Spanish for Working Life or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A4802: Business and Technology Russian Reading Course, 2 - 4 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Natalia Bagrova

Note:

Independent study course, lectured every other year.

Period:

Group A: 3-4

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova

Aims:

By the end of the course, students will know the basic Russian business and technological terminology and understand texts on economics and technology.

Contents:

Current issues in Finnish and Russian business and technology. Inflection of numerals, passive voice, participles. Non-finite clauses. Languages of instruction: Finnish, English and Russian.

Teaching Methods:

Completed in the form of independent online studies during two periods. Independent work approx. 104 hours. Introductory lecture at the beginning of the 3rd period. The observation of schedules and deadlines is important. Continuous assessment based on online assignments or a written exam. Moodle is used in this course.

Assessment:

Pass / Fail

Course Materials:

The study material will be provided in Moodle.

Prerequisites:

FV14A1600 Russian for working life or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A1801: Cases in Russian, 3 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Olesya Kullberg

Period:

Group A: 1-2

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Olesya Kullberg

Aims:

By the end of the course, students will recognize the Russian cases and be able to use them in a variety of phrases.

Contents:

Six grammar exercise packages. Improving and developing knowledge of grammar, especially cases in Russian texts (singular and plural nouns, adjectives and pronouns in the nominative, genitive, dative, accusative, instrumental and prepositional). The different meanings of Russian cases.

Teaching Methods:

Independent work approx. 78 hours. Introductory lecture at the beginning of the 1st period. The observation of schedules and deadlines is important. Continuous assessment based on online assignments. Moodle is used in this course.

Assessment:

0 - 5

Course Materials:

The study material will be provided in Moodle.

Prerequisites:

Basic knowledge of cases in Russian

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV19A1000: Chinese 1, 3 cr

Validity: 01.08.2007 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Matina Ma

Note:

The course is NOT available in 2016-2017.

Teaching Language:

Mandarin Chinese, Finnish and English.

Aims:

By the end of the course students should be able to pass the international standardized Chinese Proficiency Test (New HSK Level 1). Students should be able to understand and use simple Chinese phrases, meet basic needs for communication and possess the ability to further their Chinese language studies. They should be able to master 150 commonly used words and basic grammatical rules.

Contents:

From learning phonetics to applying Chinese language in real life, students will learn three basic levels of Chinese language: pronunciation, word and sentence. Students will work on speaking, listening, reading and writing. Language of instruction: Mandarin Chinese, Finnish and English.

Teaching Methods:

56 contact lessons 80 % attendance is required. Students who do not meet the attendance requirement and course exam but have passed New HSK Level 1 may receive a grade. Moodle is used in this course.

Assessment:

0-5. Exams (100%).

Course Materials:

1. Curriculum of HSK level 1

Prerequisites:

The course is meant for beginners.

FV19A2000: Chinese 2, 3 cr

Validity: 01.08.2007 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Note:

The course is NOT available in 2016-2017.

Teaching Language:

Mandarin Chinese, Finnish and English

Aims:

The course is meant for those who want to achieve HSK level 2 and want to equip with Chinese language ability for the future career in Chinese-European company or in East Asia, included Hong Kong, Taiwan, Macao, Singapore and China. Through knowing an East Asian culture and language, students will be able to ponder how their future expertise can be useful to the society in a globalised economy.

Contents:

Students will learn Chinese typing and the most frequently used vocabularies. Students will be introduced Chinese culture included custom, history and economy. The topics are including 1. Chinese typing 2. Cover letter & curriculum vitae 3. HSK level 2's vocabularies & grammar 4. Pronunciation & intonation 5. Introduction to Chinese history and custom 6. Introduction to economy in China

Teaching Methods:

56 contact lessons in total. Moodle is used in this course.

Assessment:

Grade 0-5. Continuous assessment (60%) and exam (40%)

Course Materials:

Study materials are mainly selected from the news and the curriculum of HSK level 2.

Prerequisites:

Students who have passed Chinese 1 or HSK level 1 are preferable.

FV12A1421: Deutsch im Unternehmen 1, 3 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen, Jörg Wunderlich

Note:

replaces the course FV12A1420 Intermediate Course in German 2

Period:

Group A: 1, Group B: 3, Group C: 4

Teaching Language:

German, Finnish and English

Teacher(s) in Charge:

Jörg Wunderlich, Pirjo Rantonen

Aims:

By the end of the course, students are expected to be able to discuss topics introduced during the course, to be able to write short texts on topics discussed during the course, to understand the main idea of texts on topics discussed during the course and to understand and apply the most important German customs.

Contents:

Situations: workplace celebrations, home and decorating, company presentation, facility management.

Structures: the dative, adjective endings, prepositions, the imperfect tense, reflexive verbs, subordinate clauses.

Teaching Methods:

Contact hours 28, independent study 50 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: successfully completed written assignments, a written examination and an oral test required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

DaF im Unternehmen A2, chapters 11 to 15.

Prerequisites:

FV12A1411 German 3 or corresponding skills (e.g. 2 years in secondary education).

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV12A1612: Deutsch im Unternehmen 2, 3 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen, Jörg Wunderlich

Note:

replaces the course FV12A1611 German for Working Life

Period:

Group A: 2, Group B: 4

Teaching Language:

German, Finnish and English

Teacher(s) in Charge:

Pirjo Rantonen, Jörg Wunderlich

Aims:

By the end of the course, students are expected to be able to discuss topics introduced during the course, to be able to write texts on topics discussed during the course, to understand texts on topics discussed during the course and to understand the most important German customs in the world of work.

Contents:

Situations: business trip, offer, complaint, vocational training, preparing a meeting. Grammar: indirect questions, comparison, conditional, infinitive, relative pronouns, genitive.

Teaching Methods:

Contact lessons 28 hours, independent study approx. 24 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: successfully completed written assignments, a written examination and an oral test required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

DaF im Unternehmen A2, chapters 16 to 20.

Prerequisites:

FV12A1421 Deutsch im Unternehmen 1 or corresponding skills (e.g. 3 years in secondary education)

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV11A4801: English Communication for Business and Management, 4 - 5 cr

Validity: 01.08.2013 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Tarja Kovalev, Riitta Gröhn, Kristiina Karjalainen

Note:

Groups A, D and G are completed online.

Year:

B.Sc.(Tech.) 1, B.Sc.(Tech.) 2, B.Sc.(Tech.) 3, B.Sc.(Econ. & Bus. Adm.) 1, B.Sc.(Econ. & Bus. Adm.) 2, M.Sc.(Econ. & Bus. Adm.) 2

Period:

Group A:1-2, Group B:1-2, Group C:1-2, Group D:3-4, Group E:3-4, Group F:3-4, Group G:3-4

Teaching Language:

English

Teacher(s) in Charge:

Riitta Gröhn

Aims:

Learning outcomes: Upon completion of the course, students should be able to communicate effectively and with confidence on topical issues in professional contexts, and demonstrate ability to use various learning tools and strategies to further their own learning.

Contents:

The contents of the course will be updated in Moodle.

Teaching Methods:

The course uses multiple modes of study, including contact, online, individual and group work. Students can earn either 4 or 5 ECTS from this course. Contact lessons - 20 h, independent learning - 40 h, case study and small group work - 40 h, final presentations - 4h and final report - 26 hours. 80% attendance is required for contact lessons. Moodle is used in this course.

Assessment:

Pass / Fail. For 4 ECTS, students are assessed based on continuous assessment and a final presentation. If students wish to earn 5 ECTS altogether, a written report must also be submitted. This will be explained in further detail during the orientation session.

Course Materials:

Various sources of information will be used, including (but not limited), books, the Internet, journals, etc., Moodle, as well as handouts provided by the teacher. Course instructions in Moodle.

Prerequisites:

No prerequisites.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV11A4401: English Communication for Engineering Professionals, 4 cr

Validity: 01.08.2014 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Hwei-Ming Boey

Year:

B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2

Period:

Group A: 1-2, Group B: 1-2, Group C: 1-2, Group D: 3-4, Group E: 3-4

Teaching Language:

English

Teacher(s) in Charge:

Hwei-Ming Boey

Aims:

To develop and maintain speaking, listening and reading skills, focussing on themes related to engineering. On completion of the course, students should be able to read and understand written texts related to engineering issues, understand spoken texts, and discuss topical engineering issues with a degree of fluency permitting active participation in study and work.

Contents:

Engineering-related issues, such as energy, the environment, the digital world, machines, and materials.
Language of instruction: English.

Teaching Methods:

49 contact hours (over 2 periods) + at least 51 hours independent study. (Please note that according to the European Commission, 1 ECTS credit = 25-30 hours of work.) Active communication practice in class, based on authentic written and spoken texts. Assessment: 1) in-class continuous assessment 2) reading comprehension test. A minimum of 75 % attendance required.

Assessment:

Pass / Fail

Course Materials:

Provided by the teacher.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV11A6206: English for Professional Meetings and Discussions, 4 cr

Validity: 01.08.2012 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Hwei-Ming Boey

Note:

Intensive course

Year:

M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 19.-27.10.2016, Group B: 22.2.-2.3.2017, Group C: 10.-18.5.2017

Teaching Language:

English

Teacher(s) in Charge:

Hwei-Ming Boey

Aims:

By the end of the course, students will be able to communicate more fluently in all kinds of meetings and discussions.

Contents:

Discussion and practice of the language for effective oral communication, participation in simulations of meetings. Language of instruction: English.

Teaching Methods:

49 contact hours + at least 51 hours independent study. (Please note that according to the European Commission, 1 ECTS credit = 25-30 hours of work.) Compulsory pre-course preparation required. (Material will be sent to participants two weeks before the course begins.) Active participation in class, and self-study of language of meetings. Assessment: in-class continuous assessment. Regular attendance (80%) required.

Assessment:

Pass / Fail

Course Materials:

Provided by the teacher.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instruction.

FV13A1400: Financial Swedish , 2 cr

Validity: 01.08.2007 - 31.07.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Merja Naalisvaara-Jokinen

Note:

Hyväksytty suoritus vastaa korkeakoulututkinnon suorittaneelta julkisyhteisön henkilöstöltä kaksikielisellä alueella vaadittavaa kielitaitoa (laki 424/03 ja asetus 481/03).

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3

Period:

Group A: 1, Group B: 1, Group C: 2, Group D: 2, Group E: 3, Group F: 3, Group G: 4.

Group H: 2.-5.1.2017 (intensive week 1). Group is for second year and onwards students and especially for students near graduation.

Teaching Language:

Swedish

Teacher(s) in Charge:

Merja Naalisvaara-Jokinen

Aims:

By the end of the course, students should be able to read economical texts, discuss the topics of such texts, master basic grammatical structures and have discussions in different everyday communicational situations.

Contents:

Basic business vocabulary and terminology, foreign trade, presentation and financial performance of a company, leadership, investments, marketing, meetings, knowledge of culture, real-life situations and basic grammar. Language of instruction: Swedish.

Teaching Methods:

Conversation, writing, vocabulary and language studio exercises. Online instruction, learning diary. Contact hours 28, independent work approx. 24 hours. This course can also be completed in the form of independent study. Further information available from the teacher. Written skills: passed written exercises, learning diary and an exam. Oral skills: sufficient number of passed oral exercises during the lessons and an oral exam. Attendance required (80%). Classroom based learning. Moodle is used in this course.

Assessment:

Assessment 0 - 5. Written part 50% and oral part 50%.

Course Materials:

Material provided by the teacher in the Moodle learning environment.

Prerequisites:

If this is the student's compulsory Swedish course, the following are recommended: at least grade C in the matriculation examination, high school Swedish grade at least 7 if the matriculation exam has not been taken, course FV13A0100 or skills acquired through independent study (framework level B1-B2).

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV18A9201: Finnish 2, 2 cr

Validity: 01.08.2008 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Elina Häkkinen, Kristiina Karjalainen

Period:

Group A: 2, Group B: 2, Group C: 4

Teaching Language:

Finnish and English

Teacher(s) in Charge:

Elina Häkkinen, Kristiina Karjalainen

Aims:

By the end of the course, students are expected to be able to 1. take part in very simple and slow conversations on topics dealt with during the course, 2. cope orally in simple everyday situations which are dealt with during the course, 3. understand directions, 4. relate what happened in the past.

Contents:

Content Topics: family, location, travelling, shopping, clothes, weather, seasons, hobbies, telling what you like, asking for directions. Grammar: locative cases, object, ma-infinitive, singular imperative, past tense.

Teaching Methods:

Simple written texts and tasks will be studied both in class and as homework. In the classroom, the newly learnt language material will be practiced by working in pairs and groups, and through other similar activities. Contact lessons 24, homework approximately 28 hours. A written examination.

Assessment:

Pass / Fail

Course Materials:

Course material booklet (in Moodle) and handouts given in class.

Prerequisites:

FV18A9101 Finnish 1 or equivalent knowledge.

FV18A9301: Finnish 3, 2 cr

Validity: 01.08.2008 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Elina Häkkinen

Period:

Group A: 3-4

Teaching Language:

Finnish and English

Teacher(s) in Charge:

Elina Häkkinen

Aims:

By the end of the course, students are expected to be able to discuss simple issues that are dealt with during the course, talk about the past more elaborately, cope orally in a simple situation involving health care, and understand the main contents of a simple newspaper article on concrete topic with the help of a dictionary, understand and write short and simple e-mails.

Contents:

Content Topics: profession and work, living-related and household issues, opinions, emotions, health, simple emails.

Teaching Methods:

Texts and tasks with some new vocabulary and grammatical structures will be studied in class and as homework. Different kinds of spoken situations will be practiced. There will be lectures on grammar as well as different written grammar exercises. Contact lessons 28, homework approximately 24 hours. A written exam.

Assessment:

Pass / Fail

Course Materials:

Study materials Course material booklet (in Moodle) and handouts given in class.

Prerequisites:

FV18A9101 Finnish 1 and FV18A9201 Finnish 2 or equivalent knowledge.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV18A9101: Finnish I, 2 cr

Validity: 01.08.2008 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Elina Häkkinen, Kristiina Karjalainen, Tarja Kovalev

Period:

Group A: 1, Group B: 1, Group C: 1, Group D: 1, Group E: 3, Group F: 3, Group G: 1

Teaching Language:

Finnish and English

Teacher(s) in Charge:

Elina Häkkinen, Kristiina Karjalainen

Aims:

After the course students are expected to be able to tell about themselves in Finnish using very simple expressions, to use simple Finnish everyday phrases, to understand a very simple and slow Finnish conversation about topics dealt with during the course, to understand the main contents of a very simple text on concrete topics with the help of a dictionary, and to write very simple sentences on course topics with the help of a dictionary.

Contents:

Topics: greeting people, introducing oneself, asking simple questions, telling about one's plans and schedules, asking for the price, grocery shopping, telling time. Grammar: the Finnish phonetic and orthographic system, numbers, verb conjugation, negative sentences, questions, partitive, genitive, consonant gradation, i>e change.

Teaching Methods:

Study Individual and group work that supports learning to communicate in Finnish. Contact lessons 28, homework approximately 24 hours. A written examination. Moodle is used in this course.

Assessment:

Pass / Fail

Course Materials:

Course material booklet (in Moodle) and handouts given in class.

Prerequisites:

No previous knowledge of the Finnish language is expected.

FV15A9301: French Independent Study, 1 - 4 cr

Validity: 01.08.2009 -

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 1-2, Group B: 3-4

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course, students must demonstrate having improved their independent study skills and attained the goals in their study plan for developing language and communication skills.

Contents:

Students define the contents in their study plan in detail. Languages of instruction: French, Finnish or English.

Teaching Methods:

Independent work following an individual study plan, approximately 26 - 104 hours. The course is completed in the form of tutored independent study; meetings with the teacher are discussed at the beginning of the course. The course can be integrated with business or technology studies or studies abroad. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass/Fail based on assignments and a learning journal.

Course Materials:

Chosen by the student.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV15A5302: French for Economy and Working Life, 2 - 3 cr

Validity: 01.08.2015 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 1-2

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

After completing the course students are expected to be able to deal verbally and/or in writing with the working life and economy-related situations addressed on the course.

Contents:

Communication: describing organizations, describing a process and products, giving instructions, giving a travelling report, talking about marketing, talking about past and future events; communicating by telephone and e-mail. Structures: articles, prepositions, pronouns, present, passé composé and imperfect, future tense and conditional, subjunctive, passive, direct and reported speech, connectors. Languages of instructions: French, Finnish, English.

Teaching Methods:

Exercises that support communication skills. Contact lessons 24 (as an intensive course), independent and tutored study in Moodle approx. 52 hours. Orientation session at the beginning of the course. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass / Fail Successfully completed written and oral assignments. Intensive part of the course: 80 % attendance and active participation.

Course Materials:

Provided by the teacher.

Prerequisites:

FV15A1420 Intermediate Course in French 2 or equivalent level of proficiency.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV12A1211: German 1, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen, Jörg Wunderlich

Note:

replaces the course FV12A1210 Basic Course in German 1

Period:

Group A: 1, Group B: 1, Group C: 2, Group D: 2, Group E: 3, Group F: 3, Group G: 4

Teaching Language:

German, Finnish and English

Teacher(s) in Charge:

Jörg Wunderlich, Pirjo Rantonen

Aims:

By the end of the course, students are expected to understand spoken language when it is slow, clear and related to topics discussed during the course, to use simple sentences to talk about topics of the course, to write short and simple texts related to topics discussed during the course and to use polite phrases and expressions typical of the German communication culture.

Contents:

In this course, the emphasis is on communication in working life. Situations: personal data, introducing oneself, getting to know the working place. Structures: verbs in the present tense, word order, use of articles, accusative, numerals, personal pronouns.

Teaching Methods:

Exercises that support communication skills. Contact hours 28, independent study approx. 24 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: successfully completed written assignments, a written examination and an oral test required for a passing grade.

Assessment:

Pass/Fail

Course Materials:

DaF im Unternehmen A1, chapters 1 to 3.

Prerequisites:

The course is for students with no previous studies in German.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV12A1221: German 2, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen, Jörg Wunderlich

Note:

replaces the course FV12A1220 Basic Course in German 2

Period:

Group A: 1, Group B: 2, Group C: 2, Group D: 3, Group E: 3, Group F: 4

Teaching Language:

German, Finnish and English

Teacher(s) in Charge:

Pirjo Rantonen, Jörg Wunderlich

Aims:

By the end of the course, students are expected to understand spoken language when it is slow, clear and related to topics discussed during the course, to use simple sentences to talk about topics of the course, to write short and simple texts related to topics discussed during the course and to use polite phrases and expressions typical of the German communication culture.

Contents:

In this course, the emphasis is on communication in working life. Situations: schedules, getting to know the company, food. Structures: negation, modal verbs, possessive pronouns, ordinals, accusative use of personal pronouns, haben and sein in simple past.

Teaching Methods:

Contact hours 28, independent study approx. 24 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: successfully completed written assignments, a written examination and an oral test required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

DaF im Unternehmen A1, chapters 4 to 6.

Prerequisites:

FV12A1211 German 1 or corresponding skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV12A1411: German 3, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Pirjo Rantonen, Jörg Wunderlich

Note:

replaces the course FV12A1410 Intermediate Course in German 1

Period:

Group A: 1, Group B: 2, Group C: 3, Group D: 3, Group E: 4

Teaching Language:

German, Finnish and English

Teacher(s) in Charge:

Pirjo Rantonen, Jörg Wunderlich

Aims:

By the end of the course, students are expected to be able to discuss topics introduced during the course, to be able to write short texts on topics discussed during the course, to understand the main idea of texts on topics discussed during the course and to understand and apply the most important German customs.

Contents:

In this course, the emphasis is on communication in working life. Situations: giving directions, tasks at work, company anniversary, business trip. Structures: separable verbs, imperative, perfect tense, demonstrative pronouns, the imperfect tense of modal verbs.

Teaching Methods:

Contact hours 28, independent study approx. 24 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: successfully completed written assignments, a written examination and an oral test required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

DaF im Unternehmen A1, chapters 7 to 10.

Prerequisites:

FV12A1221 German 2 or corresponding skills

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV12A5202: German Independent Study, 1 - 2 cr

Validity: 01.08.2011 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Jörg Wunderlich

Note:

Continuous enrolment for the course directly to the teacher between 1st of September 2016 and 3rd of March 2017

Period:

Group A: 1, 2, 3, 4

Teaching Language:

German

Teacher(s) in Charge:

Jörg Wunderlich

Aims:

Students can improve their German skills at their own pace and according to their own needs following a schedule agreed on with the teacher.

Contents:

Independent work in German in the student's own field. Can be combined with the student's professional studies. Dependent on what is agreed between the student and teacher, e.g. goals, contents and schedule. Studypackages in the internet: Environmental Engineering (<http://u-002-segsv001.unituebingen.de/entecnet>)

/index.htm), Mechanical Engineering (http://projects.ael.unituebingen.de/deuma/deuma_overview.htm), Forestry (http://www.uni-tuebingen.de/ael/ilegefos/ilegefos_overview.htm) and Business Writing in German.

Teaching Methods:

Independent work approx. 26 or 52 hours. Assessment based on a learning journal and assignments.

Assessment:

Pass / Fail

Prerequisites:

Courses at the level A2 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instruction.

FV12A5600: German and Engineering, 1 - 2 cr

Validity: 01.08.2011 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Jörg Wunderlich

Note:

Only in combination with the course BK50A2701 Selection Criteria of Structural Materials

Year:

M.Sc. (Tech.) 1, M.Sc. (Tech.) 2

Period:

Group A: 3, 4

Teaching Language:

Finnish and English

Teacher(s) in Charge:

Jörg Wunderlich

Aims:

By the end of the course, students are expected to know how to search for study materials in German and use them in the assignments given in the course BK50A2701 Selection Criteria of Structural Materials.

Contents:

Learning the terminology on the topic of structural material and using it in the search of study material.

Teaching Methods:

A short lecture and self access studies.

Assessment:

Pass / Fail

Course Materials:

Assignments given in the course BK50A2701 Selection Criteria of Structural Materials and some additional assignments in German.

Prerequisites:

No knowledge in German necessary.

FV12A7500: German in Technology and Natural Sciences, 2 cr

Validity: 01.08.2015 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Jörg Wunderlich

Period:

Group A: 2

Teaching Language:

German

Teacher(s) in Charge:

Jörg Wunderlich

Aims:

By the end of the course, students are expected to know basic terminology in technology and natural science, be able to describe technical issues orally and in writing, understand texts on technology and natural sciences and know the necessary grammatical structures.

Contents:

Grammar refresher in technical issues. We practice German needed in Technology and Natural sciences in speaking and writing. Subjects: physics, chemistry, mathematic, mechanical engineering, power engineering, environmental engineering, chemical engineering.

Teaching Methods:

Contact lessons 28, independent work approx. 24 hours. Successfully completed written and spoken assignments or written and oral test. Continuous assessment requires 75% attendance and active participation.

Assessment:

Pass / Fail

Course Materials:

Handouts, partly online materials: <http://projects.ael.uni-tuebingen.de/entecnet/index.htm>, http://projects.ael.uni-tuebingen.de/deuma/deuma_overview.htm.

Prerequisites:

Courses at the level A2 or corresponding skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instruction.

FV11A9503: Independent Study in English, 1 - 4 cr

Validity: 01.08.2014 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Kristiina Karjalainen, Olesya Kullberg, Tarja Kovalev, Riitta Gröhn, Ville Välimäki

Note:

Online course, no contact lessons

Year:

B.Sc.(Tech.) 1, B.Sc.(Tech.) 2, B.Sc.(Tech.) 3, B.Sc.(Econ.& Bus.Adm.) 1, B.Sc.(Econ.&Bus.Adm.) 2, B.Sc.(Econ.&Bus.Adm.) 3, M.Sc.(Tech.) 1, M.Sc.(Tech.) 2, M.Sc.(Econ.&Bus.Adm.) 1, M.Sc.(Econ.&Bus.Adm.) 2

Period:

Group A: 1-2, Group B: 3-4

Teaching Language:

English

Teacher(s) in Charge:

Kristiina Karjalainen

Aims:

The aim of this course is to provide an opportunity for students to work on language skills areas of their choosing. As such, students can work towards improving in one or more of the following skills areas:

Critical reading and vocabulary building

Grammar and Writing

Secondary aims are a) to support students working on their time-management skills and b) to provide opportunities to complete a small amount of credits in a short period of time to those who are unable to attend courses on campus.

Contents:

There are specific tasks in the abovementioned areas from which students can choose. In some cases students can choose the source material (e.g. from their own field of study), and in some other cases, the source material is provided.

Teaching Methods:

Independent study with study materials and tasks in Moodle, 26-104 hours. All course instructions are in Moodle. Teacher will send an info email before the start of the course. Teacher reserves the right to change the course content if necessary. More information and instructions in Moodle.

Assessment:

Pass/Fail

Course Materials:

Study materials and exercises for each section provided by teacher in Moodle.

Prerequisites:

Students who have taken this course earlier or FV11A9502 Independent Study in English 1-6 ECTS before are not eligible for this course.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV19A5100: Industrial Economy in China, 3 cr

Validity: 01.08.2014 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Note:

The course is NOT available in 2016-2017.

Teaching Language:

Mandarin Chinese, Finnish and English

Aims:

The course is meant for those who want to learn the trend of needs in China's market. In addition to those who want to work in Chinese-European company or in East Asia, included Hong Kong, Taiwan, Macao, Singapore and China in their future career. This course is also welcome for those who have ideas of establishing a business in China or who want to invent a product for China's market.

Contents:

Students will learn the components of the Chinese characters and the most frequently used terminologies. Students will also read the texts and discuss the relevant topics. In the course, students should become familiar with the Chinese culture and the recent development of industrial economy in China. The topics are including 1. solar energy; 2. wind power; 3. Mobile-Commerce; 4. 200 million electronic bicycles in China; 5. 35,000 robots are needed in China;

Teaching Methods:

56 contact lessons in total. Moodle is used in this course.

Assessment:

Grade 0-5. Continuous assessment (60%) and exam (40%).

Course Materials:

Study materials are selected from current announcements provided by the Ministry of Commerce of the People's Republic of China.

Prerequisites:

Students who have passed Chinese 2 or HSK level 2 or has studied in China are preferable.

FV12A3300: Information on Germany, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Jörg Wunderlich

Period:

Group A: 4

Teaching Language:

German

Teacher(s) in Charge:

Jörg Wunderlich

Aims:

By the end of the course, students are expected to be able to recognise differences and similarities between his /her own and German culture, to know the basic information on Germany, to use their oral skills in cooperation with German partners, and to give presentations in German.

Contents:

Discussions on cultural differences, and on the following topics: geography, climate, culture, media, history, politics, green technology, economy and competitiveness. Students prepare a short presentation on a topic related to the country.

Teaching Methods:

Contact lessons 28, independent work approx. 24 hours. Pair and group assignments, role play. Grade based on continuous assessment or an oral test. Continuous assessment requires 75% attendance and active participation.

Assessment:

Pass / Fail

Course Materials:

Materials provided by the teacher.

Prerequisites:

FV12A1612 Deutsch im Unternehmen 2 or equivalent.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instruction.

FV16A5202: Intercultural Spanish Course, 4 cr

Validity: 01.08.2010 - 31.07.2015

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Note:

This course is not available in 2016-2017.

Teaching Language:

Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to describe Finns, Finland and the Finnish culture in Spanish, and to compare these issues to the corresponding Spanish ones.

Contents:

The cultural characteristics of Spain and Finland. Subjects include history, geography, culture and society. Students may suggest subjects of their own interest. The emphasis will be on cultural cooperation. Language of instruction: Spanish.

Teaching Methods:

The teacher will lead the discussion and comparison of the cultures together with Spanish exchange students. Students will give a presentation in pairs, in which they compare the Finnish and Spanish cultures. All students having knowledge of Spanish are welcome to the course. Contact lessons 28, independent study approx. 80 hours. Continuous assessment (requires 75% attendance and active participation).

Assessment:

Pass / Fail

Course Materials:

Handouts in class.

Prerequisites:

FV16A3201 Español de negocios or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV15A1410: Intermediate Course in French 1, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 3

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course, students are expected to cope in the work-related situations practised during the course, to be able to discuss topics introduced during the course using simple sentences, to write short texts on topics introduced during the course, to understand the main idea of texts on topics discussed during the course and to understand and apply the most important French customs.

Contents:

Communication: talking about work, working-place and work conditions, presenting a company (briefly), communication related to job application: writing a CV, presenting (briefly) a production process. Structures: articles, prepositions, personal pronouns, relative pronouns, introducing structures, nominalization, present tense, passé composé, imperfect, passive forms. Languages of instruction: French, English and Finnish.

Teaching Methods:

Exercises that support communication skills. Successfully completed written assignments and continuous evaluation or an oral test. Possibility for independent study: successfully completed written assignments and an oral test are required for a passing grade. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass / Fail

Successfully completed written assignments 50%, oral test or continuous assessment 50%.

Course Materials:

Béatrice TAUZIN, Anne-Lyse DUBOIS: Objectif Express 1(Nouvelle édition) units 6 - 8.

Prerequisites:

FV15A1220 Basic Course in French 2 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV15A1420: Intermediate Course in French 2, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3, B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2, M.Sc. (Econ. & Bus. Adm.) 1, M.Sc. (Econ. & Bus. Adm.) 2

Period:

Group A: 4

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course, students are expected to cope in the work-related situations practiced during the course, to be able to discuss topics introduced during the course using simple phrases, to write a short and simple text related to topics discussed during the course, to understand the main idea of texts on topics discussed during the course and to understand and apply the most important French customs.

Contents:

Communication: talking about working environment, giving and understanding instructions, prohibitions and suggestions, talking about failures and how to fix them, communication in bank and at doctor's, describing people, talking about the past and the future. Structures: articles, personal and relative pronouns, present tense, passé composé and imperfect, future tense, gerund. Languages of instruction: French, English and Finnish.

Teaching Methods:

Exercises that support communication skills. Successfully completed written assignments and continuous evaluation or an oral test. Possibility for independent study: successfully completed written assignments and an oral test are required for a passing grade. Course instructions are in Moodle. Moodle is used in this course.

Assessment:

Pass / Fail

Successfully completed written assignments 50 %. Continuous evaluation or an oral test 50 %.

Course Materials:

Béatrice TAUZIN, Anne-Lyse DUBOIS: Objectif Express 1,(Nouvelle édition) units 9 - 10.

Prerequisites:

FV15A1410 Intermediate Course in French 1 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A1410: Intermediate Course in Russian 1, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Olesya Kullberg, Natalia Bagrova

Note:

The course replaces a part of the old FV14A1400 Russian 2.

Period:

Group A: 1, Group B: 1, Group C: 3, Group D: 3

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova, Olesya Kullberg

Aims:

By the end of the course, students will have expanded the vocabulary they use in everyday situations, will know the basic Russian grammatical structures and will become familiar and be able to apply different features of Russian culture in various communication situations.

Contents:

Situations: weekend activities, leisure activities, hobbies, seasons, travel, ordering a taxi, asking directions. Grammar: Genitive Case in singular, verb "to be" in the Past Tense, numerals 30-100, motion verbs: ходить and ездить, Instrumental Case in singular, soft stem adjectives, ordinal numbers, Future Tense, numerals 100-1000.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Number of hours 28 (24 contact hours+4 on-line Moodle tasks). Independent work 26 h. The course can be completed in two ways: 1) continuous evaluation (50% active participation in class and accepted obligatory tasks) or 2) exam in the electronic exam hall only. There is a possibility for independent study: an exam in the electronic exam hall only required for a passing grade. Use for this information the section marked "Further information" in the WebOodi enrollment.

Assessment:

Pass / Fail

Course Materials:

Marjatta Alestalo: Кафе Питер 1 Venäjää taitotasolle A1, Kafe Piter 1 (chapters 11-14). Moodle.

Prerequisites:

FV14A1220 Basic Course in Russian 2 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A1420: Intermediate Course in Russian 2, 2 cr

Validity: 01.08.2016 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Natalia Bagrova, Olesya Kullberg

Note:

The course replaces a part of the old FV14A1400 Russian 2.

Period:

Group A: 2, Group B: 2, Group C: 4, Group D: 4

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova, Olesya Kullberg

Aims:

By the end of the course, students will have expanded the vocabulary they use in everyday situations, will know the basic Russian grammatical structures and will become familiar and be able to apply different features of Russian culture in various communication situations.

Contents:

Situations: spending a holiday, at the table, celebrations, congratulations, toasts, shopping, prices, colors, at the restaurant, meals, farewell. Grammar: Instrumental Case in singular, motion verbs: пойти and поехать, Prepositional Case in singular, Dative Case in singular, adjective должен, Past Tense, adverbs.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Number of hours 28 (24 contact hours+4 on-line Moodle tasks). Independent work 26 h. The course can be completed in two ways: 1) continuous evaluation (50% active participation in class and accepted obligatory tasks) or 2) exam in the electronic exam hall only. There is a possibility for independent study: an exam in the electronic exam hall only required for a passing grade. Use for this information the section marked "Further information" in the WebOodi enrollment.

Assessment:

Pass / Fail

Course Materials:

Marjatta Alestalo: Кафе Питер 1 Venäjää taitotasolle A1, Kafe Piter 1 (chapters 15-18). Moodle.

Prerequisites:

FV14A1410 Intermediate Course in Russian 1 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV16A1410: Intermediate Course in Spanish 1, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Note:

Group C is open for non-stop studying whole year.

Period:

Group A: 1, Group B: 3, Group C: 1-4

Teaching Language:

Finnish and Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to use structures and vocabulary needed in communication situations both at work and in everyday life and to relate events from the recent past both orally and in writing.

Contents:

Spare time, everyday life, telling about the recent past, weather. Structures: pronouns, gerund, reflexive verbs, adverbs, perfect tense. Languages of instruction: Finnish and Spanish.

Teaching Methods:

Exercises that support communication skills. Contact hours 28, independent study approx. 28 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study and non-stop study (group C): a written and an oral test examination required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

Mäkinen et al. ¿Qué tal? 1, units 9-13.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV16A1420: Intermediate Course in Spanish 2, 2 cr

Validity: 01.08.2009 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Note:

Group C is open for non-stop studying whole year.

Period:

Group A: 2, Group B: 4, Group C: 1-4

Teaching Language:

Finnish and Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to use the structures and vocabulary needed in communication situations both at work and in daily life and to describe the past both orally and in writing.

Contents:

Describing events and situations in the past, CV. Structures: pronouns, imperfect, preterite, adjectives.

Languages of instruction: Finnish and Spanish.

Teaching Methods:

Exercises that support communication skills. Contact hours 28, independent study approx. 28 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study and non-stop study (Group C): a written and an oral test examination required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

Mäkinen et al. ¿Qué tal? 1, units 14-17.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV18A6000: Introduction to Intercultural Communication, 4 cr

Validity: 01.08.2010 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teaching Language:

Finnish

Teacher(s) in Charge:

Sari Pärssinen

Teaching Methods:

The course is done independently, it includes a large assignment.

Assessment:

Pass / Fail

Course Materials:

Agreed with student.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV13A1800: Language test for Business Administration Students, 2 cr

Validity: 01.08.2007 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Note:

Hyväksytty suoritus vastaa korkeakoulututkinnon suorittaneelta julkisyhteisön henkilöstöltä kaksikielisellä alueella vaadittavaa kielitaitoa (laki 424/03 ja asetus 481/03).

Year:

B.Sc. (Econ. & Bus. Adm.) 1, B.Sc. (Econ. & Bus. Adm.) 2, B.Sc. (Econ. & Bus. Adm.) 3

Period:

Group A: 1, 2, 3, 4

Teaching Language:

Swedish

Teacher(s) in Charge:

Merja Naalisvaara-Jokinen

Assessment:

Kirjallinen ja suullinen taito arvioidaan erikseen merkinnällä Tyydyttävä tai Hyvä.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV13A1600: Language test for Technology Students, 2 cr

Validity: 01.08.2007 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Note:

Hyväksytty suoritus vastaa korkeakoulututkinnon suorittaneelta julkisyhteisön henkilöstöltä kaksikielisellä alueella vaadittavaa kielitaitoa (laki 424/03 ja asetus 481/03).

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2, B.Sc. (Tech.) 3

Period:

Group A: 1, 2, 3, 4

Teaching Language:

Swedish

Teacher(s) in Charge:

Merja Naalisvaara-Jokinen

Aims:

Students must demonstrate satisfactory spoken and written command of Swedish for their professional field.

Teaching Methods:

The language test includes a written and an oral part. Passing the written part is a prerequisite for taking the oral one.

Assessment:

Written and oral skills assessed separately as satisfactory or good.

Prerequisites:

Students with good Swedish skills (matriculation grade E) and a basic knowledge of the professional vocabulary in one's field may take the test. High school Swedish only is not sufficient.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV11A6500: Presenting in English, 2 cr

Validity: 01.08.2007 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Riitta Gröhn, Olesya Kullberg, Ville Välimäki

Note:

Groups B and D are completed online.

Year:

B.Sc.(Tech.) 1, B.Sc.(Tech.) 2, B.Sc.(Tech.) 3, B.Sc.(Econ.&Bus.Adm.) 1, B.Sc.(Econ.&Bus.Adm.) 2, B.Sc.(Econ.&Bus.Adm.) 3, M.Sc.(Tech.) 1, M.Sc.(Tech.) 2, M.Sc.(Econ.&Bus.Adm.) 1, M.Sc.(Econ.&Bus.Adm.) 2

Period:

Group A: 1, Group B: 2, Group C: 3, Group D: 4

Teaching Language:

English

Teacher(s) in Charge:

Riitta Gröhn

Aims:

By the end of the course, students will be able to deliver carefully constructed, clear and effective presentations for academic and professional purposes.

Contents:

The language of presentations: Effective introductions and endings, delivery techniques, rapport building techniques, visual aids, handling questions. Peer and self-feedback. Language of instruction: English.

Teaching Methods:

Contact lessons 28 h, individual study 24 h. Classroom exercises, presentation practice and homework. Moodle will be used for distributing materials and for communicating with students. Classroom-based course 80% attendance required. Course instructions in Moodle.

Assessment:

Pass/Fail based on the successful completion of all assignments and a final presentation.

Course Materials:

Provided by teacher in Moodle.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV15A9401: Reading Technical French, 1 - 2 cr

Validity: 01.08.2013 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Year:

B.Sc. (Tech.) 3

Period:

Group A: 3-4

Teaching Language:

Finnish, English and French

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to know how to search for study materials related to the field and use basic French terminology in the assignments given in the course Structural Materials.

Contents:

Learning the terminology on the topic of structural material and using it in the search of study material.

Teaching Methods:

12 hours lessons and independent work approx. 20 hours.

Assessment:

Pass / Fail

Course Materials:

Assignments given in the course BK50A2701 Selection Criteria of Structural Materials and some additional assignments in French.

Prerequisites:

No prior knowledge of French is necessary.

FV14A4200: Russia Today, 3 cr

Validity: 01.08.2007 -

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Natalia Bagrova

Period:

Group A: 1-2

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Natalia Bagrova

Aims:

By the end of the course, students will have learned about the Russian culture and current society and changes that are taking place in it and expanded their vocabulary.

Contents:

Oral communication exercises in pairs and groups. Homework includes reading texts on different topics which will be discussed in class. Language of instruction: Russian.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Contact hours 48 (24+24). Independent work 30 h. The course can be completed in two ways: 1) continuous evaluation (75% active participation in class and accepted written and oral obligatory tasks) or 2) exam in the electronic exam hall only.

Assessment:

0 - 5

Course Materials:

Provided by the teacher and on Moodle.

Prerequisites:

FV14A1600 Russian for Working Life or equivalent skills

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A4501: Russian for Business People, 1 - 3 cr

Validity: 01.08.2014 - 31.07.2016

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Note:

The course will be lectured every other year. The course will NOT be lectured in 2016-2017.

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Olesya Kullberg

Aims:

By the end of the course, students will have mastered the most typical situations in Russian business communication and will become familiar with vocabulary and structures of business correspondence.

Contents:

Situations: introductions, choosing a project, phone calls, business correspondence, negotiations. Grammar: inflection of nouns, conjugation of verbs. Languages of instruction: Russian, English and Finnish.

Teaching Methods:

Completed in the form of independent online studies during two periods. Independent work approx. 78 h. The observation of schedules and deadlines is important. Assignments online. Moodle is used in this course.

Assessment:

Assignments graded on a scale of 0 - 5.

Course Materials:

The study material will be provided in Moodle.

Prerequisites:

FV14A1600 Russian for Working Life or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV14A1600: Russian for Working Life, 3 cr

Validity: 01.08.2007 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Grading: Study modules 0-5,P/F

Teachers: Olesya Kullberg, Natalia Bagrova

Period:

Group A: 1-2, Group B: 3-4

Teaching Language:

Finnish, English and Russian

Teacher(s) in Charge:

Olesya Kullberg, Natalia Bagrova

Aims:

By the end of the course, students will have expanded their knowledge of grammatical structures and vocabulary needed at work and improved their spoken business communication skills.

Contents:

Situations: knowledge of the Russian business culture (phone calls, presentation of a company, receiving and sending messages, business operations). Grammar: structures typical of business communication, expressing time, Russian names, aspects. Languages of instruction: Russian, Finnish and English.

Teaching Methods:

Languages of instruction: Russian, Finnish and English. Exercises that support communication skills. Moodle is used in this course. Contact hours 48 (24+24). Independent work 30 h. The course can be completed in two ways: 1) continuous evaluation (50% active participation in class and accepted written and oral obligatory tasks) or 2) exam in the electronic exam hall only and accepted oral tasks. There is a possibility for independent study: an exam in the electronic exam hall only required for a passing grade and accepted oral tasks. Use for this information the section marked "Further information" in the WebOodi enrollment.

Assessment:

Pass / Fail

Course Materials:

Donner Virpi & Hyttinen Riitta: Perejdem k delu! Käydäänpä asiaan!

Prerequisites:

FV14A1420 Intermediate Course in Russian 2 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV18A4500: Science Communication in Finnish, 1 - 2 cr

Validity: 01.08.2011 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Esa Laihanen

Note:

This course is meant for students with Finnish as their native language. It is included in native language communication studies in accordance with the curricula of the university's degree programmes.

Year:

B.Sc. (Econ. & Bus. Adm.) 3, M.Sc. (Tech.) 1, M.Sc. (Tech.) 2

Period:

Group A: 1-2

Teaching Language:

Finnish

Teacher(s) in Charge:

Esa Laihanen

Contents:

Language of instruction: Finnish.

FV18A4001: Scientific Writing in Finnish, 2 cr

Validity: 01.08.2011 - 31.12.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Esa Laihanen

Note:

This course is meant for students with Finnish as their native language. It is included in native language communication studies in accordance with the curricula of the university's degree programmes.

Year:

B.Sc. (Tech.) 3

Period:

Group A: 1, Group B: 2, Group C: 3, Group D: 4

Teaching Language:

Finnish

Teacher(s) in Charge:

Esa Laihanen

Aims:

By the end of the course, students will be able to write and evaluate scientific texts in their own field and know what scientific writing is, what is required of scientific texts, and how a scientific text is constructed and revised.

Contents:

Writing as part of the research process, how to organise writing, the elements of a scientific paper or report, summaries, headings, summaries with commentary, referencing, illustration with examples, usage. Language of instruction: Finnish.

Teaching Methods:

Introductory lectures/workshops (6 h) in the form of intensive instruction. Independent online work (approx. 46 h) in net-based environment (Moodle), guidance and feedback in small groups (textclinics). Moodle is used in this course.

Assessment:

Pass/Fail. A passing grade requires successful completion of the assignments and a writing assignment related to the Bachelor's thesis.

Course Materials:

Nykänen, Olli: Toimivaa tekstiä. Opas tekniikasta kirjoittaville. Hirsjärvi, Sirkka–Remes, Pirkko–Sajavaara, Paula: Tutki ja kirjoita. Online material: Kirjoittajan ABC-kortti (<http://webcgi.oulu.fi/oykk/abc/>). Material provided by the teacher.

Prerequisites:

It is assumed that students are working on their Bachelor's thesis during the course.

FV16A1602: Spanish for Working Life, 3 cr

Validity: 01.08.2010 - 31.07.2017

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Sari Pärssinen

Period:

Group A: 1

Teaching Language:

Finnish and Spanish

Teacher(s) in Charge:

Sari Pärssinen

Aims:

By the end of the course, students are expected to be able to use the structures and vocabulary needed in work-related communication situations, to express opinions, to present companies orally and written.

Contents:

Expressing opinions, presenting a company, organisational structure. Structures: subjunctive, imperative. Languages of instruction: Finnish and Spanish.

Teaching Methods:

Exercises that support communication skills. Contact lessons 28, independent study approx. 54 hours. Written examination. Oral test or grade based on continuous assessment. Continuous assessment requires 75% attendance and active participation. Possibility for independent study: a written examination and an oral test required for a passing grade.

Assessment:

Pass / Fail

Course Materials:

Amate, Puranen. Colegas (units 1-5).

Prerequisites:

FV16A1420 Intermediate Course in Spanish 2, FV16A1400 Spanish 2 or equivalent skills.

Places for Open University Students?(Yes, number/No):

This course has 1-10 places for open university students. More information on the web site for open university instructions.

FV13A0150: Swedish for students in technology, 2 cr

Validity: 01.08.2013 - 31.07.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Vuokko Paakkonen

Year:

B.Sc. (Tech.) 1

Period:

Group A: 2, Group B: 3, Group C: 3, Group D: 3, Group E: 3, Group F: 4, Group G: 4

Teaching Language:

Swedish

Teacher(s) in Charge:

Vuokko Paakkonen

Aims:

By the end of the course students should be able to communicate in Swedish both verbally and in writing in situations related to working life.

Contents:

Topics related to students fields, communication in working life.

Teaching Methods:

Exercices that support communication skills. Successfully completed written and oral assignments. Moodle is in use. Contact hours: 14, Independent work approx. 38 hours. This course may also be completed in the form of independent study. Further information available from the teacher.

Assessment:

0-5, written communication 50 %, oral communication 50 %.

Course Materials:

Learning materials produced both by the teacher and students.

Prerequisites:

CEF Level B1.

FV11A2201: Technical English Reading Course, 2 cr

Validity: 01.08.2008 -

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Riitta Gröhn, Olesya Kullberg, Tarja Kovalev, Ville Välimäki

Note:

Online course, no contact lessons

Period:

Group A: 1, Group B: 2, Group C: 3, Group D: 4

Teaching Language:

English

Teacher(s) in Charge:

Tarja Kovalev

Aims:

By the end of the course, students are expected to be able to demonstrate the ability to comprehend, analyze and summarize authentic technical texts in English, to learn and master general technical vocabulary, and the ability to read quickly and effectively by using different reading techniques.

Contents:

Vocabulary building, reading techniques, text structure, reading comprehension and summaries, group work, peer feedback.

Teaching Methods:

Period 1,2,3,4, online: 52 hours for self study, group work, peer feedback and exercise completion. Course instructions and background material in Moodle. Moodle is used in this course.

Assessment:

Pass/Fail. Students are expected to complete all assignments and online quizzes according to the timetable. All assignments must be completed in time.

Course Materials:

Provided by the teacher through Moodle.

Prerequisites:

Students who have taken FV11A2600 Business English Reading Course are not eligible for this course.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV13A1200: Technical Swedish, 2 cr

Validity: 01.08.2007 - 31.07.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Merja Naalisvaara-Jokinen

Note:

Hyväksytty suoritus vastaa korkeakoulututkinnon suorittaneelta julkisyhteisön henkilöstöltä kaksikielisellä alueella vaadittavaa kielitaitoa (laki 424/03 ja asetus 481/03).

Year:

B.Sc. (Tech.) 2, B.Sc. (Tech.) 3

Period:

Group A: 1, Group B: 2, Group C: 3-4, Group D: 4

Group E: 27.1.-13.2.2017. Group is for second year and onwards students and especially for students near graduation.

Teaching Language:

Swedish

Teacher(s) in Charge:

Merja Naalisvaara-Jokinen

Aims:

By the end of the course, students should be able to read general technical texts, discuss the topics of such texts, master basic grammatical structures and have discussions in different everyday communicational situations.

Contents:

General technical articles: foreign trade, energy/environment, IT, logistics, electricity, machines, forest engineering, knowledge of culture. Real-life situations and basic grammar. Language of instruction: Swedish.

Assessment:

0 - 5, written part 50%, oral part 50%.

Places for Open University Students?(Yes, number/No):

This course has 1-5 places for open university students. More information on the web site for open university instructions.

FV18A2800: Writing in Finnish for Industrial Management, 3 cr

Validity: 01.01.2011 - 31.12.2018

Form of study: Language and communication studies

Type: Course

Unit: Language Centre

Grading: Study modules 0-5,P/F

Teachers: Elina Häkkinen, Esa Laihanen

Note:

The course is meant for students whose mother tongue is Finnish and it is a part of the scientific-professional communication studies that the study programs have defined.

Year:

B.Sc. (Tech.) 1, B.Sc. (Tech.) 2

Period:

Group A: 1-2, Group B: 1-2, Group C: 1-2, Group D: 1-2, Group E: 1-2, Group F: 3-4, Group G: 3-4, Group H: 3-4

Teaching Language:

Finnish

Teacher(s) in Charge:

Elina Häkkinen, Esa Laihanen

Aims:

After the course the student is expected to be able to communicate purposefully in working life situations, to recognize and analyze his/her strengths and weaknesses in spoken and written communication, to give, to receive and to use feedback, to write some of the essential working life texts, and to develop his/her skills and confidence in speaking, presenting and writing.

Contents:

Skills for making presentations, skills that one needs in meetings and negotiations, giving, receiving and using feedback, professional writing and some essential texts of working life, and language planning and grammar.

Language of instruction: Finnish.

Teaching Methods:

Study is based on 2 periods of blended learning that includes classroom-based study, guided distance learning (42 hours) and independent work (36 hours). Moodle is used in this course.

Assessment:

Pass / Fail

Course Materials:

Self study material of the Language Centre of the University of Jyväskylä (http://kielikompassi.jyu.fi/puheviestinta/tietomajakka/maja_tietomajakka.shtml). "Kielijelppi" web material (<http://www.kielijelppi.fi/>). "Kirjoittajan ABC-kortti" web material (<http://webcgi.oulu.fi/oykk/abc/>). Material given or shown by the teacher.